



**EXECUTIVE ORDER NO. PCG 30  
SERIES OF 2023**

**AN EXECUTIVE ORDER CREATING A DESIGN AND BUILD COMMITTEE FOR THE  
PROCUREMENT AND IMPLEMENTATION OF CONTRACTS FOR DESIGN AND BUILD  
INFRASTRUCTURE PROJECTS AND FOR OTHER PURPOSES**

**WHEREAS**, Republic Act No. 9184, otherwise known as An Act Providing for the Modernization, Standardization, and Regulation of the Procurement Activities of the Government and for Other Purposes, was enacted to promote transparency in the procurement process and in the implementation of procurement contracts;

**WHEREAS**, pursuant to Republic Act No. 9184, the Government Procurement Policy Board formulated Guidelines for the Procurement and Implementation of Contracts For Design And Build Infrastructure Projects;

**WHEREAS**, pursuant to the Guidelines for the Procurement and Implementation of Contracts For Design And Build Infrastructure Projects, there may be created a Design and Build Committee (Committee) composed of highly technical personnel experienced in the field of architecture, engineering, and construction in the particular type of project to be bid;

**WHEREAS**, the Committee shall be created to assist the Procurement Management Office (PMO) in the preparation of the conceptual design and performance specifications and parameters, review of detailed engineering design, and supervision of the project. It shall, likewise, assist the Bids and Awards Committee (BAC) and the Technical Working Group (TWG) in the evaluation of technical proposals in accordance with the criteria set in the bid documents;

**WHEREAS**, the Committee shall formulate the rules and regulations for carrying out appropriate measures in implementing their duties and responsibilities as mentioned in the preceding paragraph;

**NOW, THEREFORE, I, VICTOR MA REGIS N. SOTTO**, by virtue of the powers vested in me by law, do hereby order:

**SECTION 1. COMPOSITION.** – The Committee is hereby created to be composed of the following:

- Chairperson : *City Administrator*  
OFFICE OF THE CITY ADMINISTRATOR
- Vice Chairperson : *Head*  
CITY DISASTER RISK REDUCTION AND MANAGEMENT OFFICE
- Members : *Head or Representative*  
CITY PLANNING AND DEVELOPMENT OFFICE



*Head or Representative from Vertical Projects Section*  
CITY ENGINEERING DEPARTMENT

*Head or Representative from Structural Section*  
CITY ENGINEERING DEPARTMENT

*Head or Representative*  
OFFICE OF THE BUILDING OFFICIAL

Secretariat: *Representative*  
CITY DISASTER RISK REDUCTION AND MANAGEMENT OFFICE

**SECTION 2. DUTIES AND RESPONSIBILITIES OF THE CHAIRPERSON.** – The Chairperson shall exercise the following duties and responsibilities:

- a. Call and preside over the meetings of the Committee; and
- b. Ensure that the duties and responsibilities of the Committee are implemented.

**SECTION 3. FUNCTIONS OF COMMITTEE.** – The Committee shall exercise the following functions:

- a. Assist the PMO in the following:
  1. Preparation of the conceptual design;
  2. Performance specifications and parameters;
  3. Review of detailed engineering design; and
  4. Supervision of the project; and
- b. Assist the BAC and the TWG in the evaluation of technical proposals in accordance with the criteria set in the bid documents.
- c. Assist in contract implementation guidelines for the procurement of infrastructure projects, which shall comply with Annex "E" under IRR of RA no. 9184

**SECTION 4. SEPARABILITY CLAUSE.** – If any clause, provision, paragraph, or part thereof shall be declared unconstitutional or invalid, such judgment shall not affect, invalidate, or impair any other part hereof but such judgment shall be merely confined to the clause, provision, paragraph, or part directly involved in the controversy in which such judgment has been rendered.



**SECTION 5. EFFECTIVITY.** – This Executive Order shall take effect immediately.

**DONE** this 30<sup>th</sup> day of August 2023, at the City of Pasig, Metro Manila.

  
**VICTOR MA REGIS N. SOTTO**  
City Mayor

