



**EXECUTIVE ORDER NO.PCG- 47
SERIES OF 2022**

**AN EXECUTIVE ORDER ORGANIZING THE
PASIG CITY PUBLIC FINANCIAL MANAGEMENT (PFM) TEAM**

WHEREAS, pursuant to Section 3 (D) of the Local Government Code of 1991 (R.A. No. 7160), there shall be established in every Local Government Unit (LGU) an accountable, efficient, and dynamic organizational structure and operating mechanism that will meet the priority needs and service requirements of communities;

WHEREAS, the Department of Budget and Management (DBM) established the Public Financial Management Assessment Tools (PFMAT) for LGUs as a means of institutionalized governance reform through timely Public Financial Management (PFM) assessment and PFM improvement planning exercises.

WHEREAS, the PFMAT will give the LGU opportunity to check the operation of their financial system at any time of year. It will (a) measure the performance of the various areas in their PFM; (b) identify problems in their PFM processes and address them immediately through the crafting of a PFM Improvement Plan (PFMIP); (c) benchmark their PFM performance against other LGUs and (d) adopt new best practices in PFM;

WHEREAS, Department of Budget and Management - Local Budget Circular No. 147 dated 29 July 2022 provides the organization of the PFM Team prior to the conduct of the PFM Assessment to ensure better coordination and sustainability of PFM reforms;

NOW, THEREFORE, I, VICTOR MA. REGIS N. SOTTO, Mayor of the City of Pasig, by virtue of the powers vested in me by law, do hereby organize the PFM Team of Pasig City:

SECTION 1. Composition. — The Pasig City Public Financial Management (PFM) Team shall be composed of the following members:

City Budget Office
Office of the City Treasurer
City Accounting Office
City Planning and Development Office
Office of General Services
Internal Audit Service Office
Bids And Awards Committe



SECTION 2. Duties and functions. — The PFM Team shall have duties and functions as follows:

- (a) The Team shall take the lead in advocating the rationale for and the benefits of conducting regular assessments.
- (b) Take the lead in advocating the rationale for the benefits of conducting regular public financial management assessments;
- (c) Conduct PFM assessment process involving the three-phases as provided in the DBM - Local Budget Circular No. 147 dated 29 July 2022;
- (d) Convene and discuss the contents of the Enhanced Public Financial Management Assessment Tools for LGU's;
- (e) Orient the Local Chief Executive (LCE) and the Sangguniang Panlungsod on the Enhanced Public Financial Management Assessment Tools (PFMAT);
- (f) Ensure availability of access to required data and/or information;
- (g) Distribute the PFMAT to the responsible units and/or offices;
- (h) Ensure better coordination and sustainability of Public Financial Management reforms in the City Government of Pasig; and
- (i) Perform such other functions as may be prescribed by law or ordinance.

SECTION 3. Meetings and Quorum. — The PFM team shall schedule a meeting as often as necessary which shall be presided by the Team Leader or Assistant Team Leader, the members present constituting a quorum shall elect among themselves who may preside for such meeting only. But in case where the presence of the Team Leader.

The affirmative vote of the majority of the members present during the meeting shall be necessary to approve an action of the team.

The quorum shall mean the presence of all the majority of the members.

SECTION 4. Secretariat. — The City Budget Office shall serve as the Secretariat of the PFM Team and shall perform the following:

- (a) Provide technical support to the Team;



- (b) Organize and make all necessary arrangements for Team meetings;
- (c) Attend meetings and prepare the minutes of meeting of the Team;
- (d) Keep records of the Team and make them available to the members when needed;
- (e) Gather necessary data and information, and conduct research;
- (f) Provide such other assistance that may be required by the Team.

SECTION 5. Repealing Clause. — All other orders or issuances inconsistent herewith are hereby repealed, amended, or modified accordingly.

SECTION 6. Dissemination. — Copies of this Executive Order shall be furnished within seventy-two (72) hours from its issuance to the Office of the President and the Metro Manila Development Authority for information and guidance, pursuant to Sec. 455(1)(xii) of the Local Government Code, as amended.

SECTION 7. Effectivity. — This shall take effect immediately.

DONE this 5th day of October 2022 at the City of Pasig, Metro Manila.

VICTOR MA. REGIS N. SOTTO
Mayor

