



Republic of the Philippines
SANGGUNIANG PANLUNGSOD
City Government of Pasig

Resolution No. 6-11
Series of 2023

A RESOLUTION CONFIRMING THE APPOINTMENT OF MS. MELANIE B. DE MESA AS CITY GOVERNMENT DEPARTMENT HEAD II OF BUSINESS PERMIT AND LICENSING DEPARTMENT OF THE CITY GOVERNMENT OF PASIG, EFFECTIVE JANUARY 3, 2023 AND FOR OTHER PURPOSES.

Authors: Councilor Simon Gerard R. Tantoco and Councilor Mark Gil M. Delos Santos

WHEREAS, Section 455 (b) (1) (V) of Republic Act No. 7160 otherwise known as the Local Government Code of 1991 ("code") provides that the Local Chief Executive has the power to appoint all officials and employees of the City Government;

WHEREAS, Section 454 (d) of the same code provides that, the heads of departments and offices shall be appointed by the City Mayor with the concurrence of the majority of all Sanggunian Panlungsod members, subject to Civil Service laws, rules and regulations;

WHEREAS, Ms. Melanie B. De Mesa applied for the position as City Government Department Head II of the Business Permit and Licensing Department of the City Government of Pasig, and have undergone the regular process through the Human Resource Development Office, subsequently approved her appointment by the City Mayor as appointing authority on January 3, 2023;

NOW, THEREFORE, on motion duly seconded, the Sangguniang Panlungsod resolves, as it hereby resolved, to confirm the appointment of Ms. Melanie B. De Mesa as City Government Department Head II of the Business Permit and Licensing Department of the City Government of Pasig, effective January 3, 2023.

RESOLVED, FINALLY, that the Secretary of the Sangguniang Panlungsod furnish all concerned agencies and/or offices with copies of this Resolution, as duly, adopted and approved by the Sangguniang Panlungsod.

APPROVED, this 19th day of **January 2023** at Pasig City.

HON. RAYMUND FRANCIS S. RUSTIA
City Councilor

HON. CORAZON M. RAYMUNDO
City Councilor



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HON. SIMON GERARD R. TANTOCO
City Councilor



HON. SYVEL ASILO-GUPILAN
City Councilor



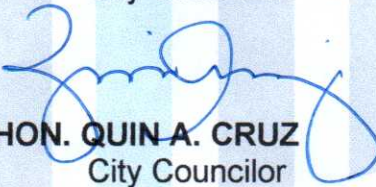
HON. PAUL ROMAN C. SANTIAGO
City Councilor



HON. NOEL L. AGUSTIN
City Councilor



HON. RODERICK MARIO U. GONZALES
City Councilor



HON. QUIN A. CRUZ
City Councilor



HON. REGINO S. BALDERRAMA
City Councilor



HON. MARION ROSALIO M. MARTIRES
City Councilor



HON. RIGOR J. ENRIQUEZ
LIGA President



HON. GEORGIA LYNNE P. CLEMENTE
SK Fed. President



HON. MARIA LUISA M. DE LEON
City Councilor
Minority Floor Leader



HON. MARK GIL M. DELOS SANTOS
City Councilor
Majority Floor Leader



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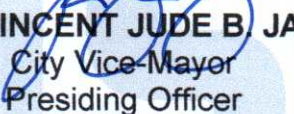
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LUNGSOD NG

Attested by:


HON. ROBERT VINCENT JUDE B. JAWORSKI, JR.
City Vice-Mayor
Presiding Officer

APPROVED:


HON. VICTOR MA. REGIS N. SOTTO
City Mayor

Attested by:


LOIDA U. VILLANUEVA
Acting City Council Secretary



**SANGGUNIANG PANLUNGSOD
OFFICE OF THE MAJORITY FLOOR LEADER
11TH SANGGUNIAN**

HON. MARK GIL "VOLTA" M. DELOS SANTOS

*CHAIRPERSON, COMMITTEE ON PEACE & ORDER, HUMAN RIGHTS, JUDICIAL MATTERS AND ANTI DRUG ABUSE
CHAIRPERSON, COMMITTEE ON LAWS, RULES & INTERNAL GOVERNMENT*

JOINT COMMITTEE REPORT

Committee on Laws, Rules & Internal Government

Committee on Labor & Employment and Manpower Development

Proposed Resolution No. 148-2023: A Resolution Confirming The Appointment Of Ms. Melanie B. De Mesa As Department Head II Of Business Permit And Licensing Department Of The City Government Of Pasig, And For Other Purposes

ATTENDEES:

COMMITTEE CHAIRPERSON: Hon. Mark Gil "Volta" M. delos Santos
Committee on Laws, Rules & Internal Government

COMMITTEE CHAIRPERSON: Hon. Simon Gerard R. Tantoco
Committee on Labor & Employment & Manpower Development

COMMITTEE VICE CHAIRPERSON: Hon. Quin "Kin" A. Cruz
Committee on Laws, Rules & Internal Government

MEMBERS OF BOTH COMMITTEES

Hon. Maria Luisa "Angelu" M. de Leon- Rivera –*Minority Floor Leader*

Hon. Roderick Mario "Eric" U. Gonzales

Hon. Paul Roman "Pao" C. Santiago

Hon. Syvel A. Gupilan

Hon. Raymund Francis "Kiko" S. Rustia

Hon. Noel "Buboy" L. Agustin

Hon. Marion Rosalio "Maro" M. Martires

INVITED GUESTS:

Ms. Melanie B. de Mesa
OIC, Business Permits & Licensing Office



Ms. Juvy B. Cuenco
OIC, Accounting Office
Ms. Teresa O. Briones
OIC, City Social Welfare & Development Office
Ms. Elvira R. Flores
City Human Resource Development Office Head

The Joint Committee Respectfully Reports:

In aid of legislation, the Committee Chair requested the City Human Resource Officer, Ms. Elvira R. Flores to report to the committee how the process of appointment of the said Department Chairpersons will go. Whereas, according to Ms. Flores, the Local Government Code which is considered as the reference of all actions in the LGU Level states that a Department Head position needs confirmation from the Sanggunian Panlungsod. Meanwhile, in the part of the Civil Service Commission Rules where the City HR Department must transmit the appointment paper signed by the Local Chief Executive to the Sangguniang Panlungsod within 7 days since its issuance and the Sangguniang Panlungsod should act on the proposed appointment within 15 days.

In terms of the standards, it was duly requested by the committee that Ms. Flores explain to the body the standards and qualification of the said positions. Whereas a person who desires to be a Department Chair/Head must have a bachelor's degree, Career Professional Degree Holder and at least 5 years of supervisory experience with 36 hours of training. But to be specific with the Department Chair on Accounting, one must be a graduate of accountancy and a Certified Public Accountant (CPA) with 5 years of experience. On the other hand, for the City Social Welfare Head position, one must be a licensed social worker.

The committee chairperson yielded the floor to Ms. Melanie de Mesa, *OIC for BPLD* manifested her gratitude to the 11th council for her proposed confirmation & appointment as the department head. Ms. De Mesa narrated her career in being a public servant where one of the highlights of her career and achievement was when the BPLO Category 2 under her leadership last 2014-2018 earned the most outstanding BPLO office.

The leadership of Ms. Melanie de Mesa in the said department for the number of years was seconded by majority of the members where they manifested their personal encounters with Ms. De Mesa where good accounts according to Councilor Marion Rosalio "MARO" M. Martires like maintaining the Anti-red tape in the BPLD sector was duly enforced by her leadership where it was mentioned that this was an account from his father, former Vice Mayor & City Councilor Yoyong Martires where both of them had a chance to work with one another and the same time, her full support and involvement with the City's desire on having a Ease on Doing Business through the

structural reforms the council legislated and the same time good office relationship as per experience of Councilor Noel "BUBOY" L. Agustin during his time as Office of the Building Official (OBO).

The committee chairpersons, Councilor Mark Gil M. delos Santos & Councilor Simon Gerard R. Tantoco moves the motion to adopt and recommends for approval the proposed resolutions related to the appointment of the said Officer in Charge as Department Heads as their experience and track records do speaks for them and are duly qualified to lead the office to the goal of the City which is to have an inclusive, transparent and efficient service to the people.

Summary of Discussion

- The Committee was able to identify the requirements needed to be a Department Head of the BPLD through the HR Department.
- The Committee was able to identify the credentials of Ms. Melanie de Mesa which supports the proposed resolution for promotion from OIC to Department head.

Recommendation

- The Committees on Laws Rules & Internal Government and Labor and Employment and Manpower Development recommends the approval of the ad interim appointment of Ms. Melanie B. de Mesa as Department Head of the Business Permits.

Respectfully Submitted,




Hon. Mark Gil "Volta" M. delos Santos

Majority Leader, Chairperson Laws, Rules & Internal Government



Hon. Simon Gerard R. Tantoco

Chairperson, Committee on Labor, & Employment and Manpower Development



Hon. Corazon "Corie" M. Raymundo PhD.

*Presiding Officer Pro-Tempore
Vice Chairperson Laws, Rules & Internal Government*



Hon. Maria Luisa "Angelu" M. de Leon

Minority Floor Leader



Hon. Quin "Kin" A. Cruz

Vice Chairperson Committee on Labor & Employment & Manpower Development

Members:

~~Hon. Raymund Francis "Kiko" S. Rustia~~

~~Hon. Paul Roman "Pao" C. Santiago~~

Hon. Roderick Mario "Eric" U. Gonzales

Hon. Regino "Reggie" S. Balderrama

~~Hon. Noel "Buboy" L. Agustin~~

~~Hon. Syvel A. Cupilan~~

Hon. Marion Rosallo "Maro" M. Martires

Hon. Georgia Lynne P. Clemente

Hon. Rigor J. Enriquez