

**Bid Notice Abstract**

## Request for Quotation (RFQ)

Reference Number 9325237

Procuring Entity CITY OF PASIG

Title Supply and Delivery of Various Office Supplies for the Procurement Management Office

Area of Delivery Metro Manila

Solicitation Number:	100-22-12-6406	Status	Active
Trade Agreement:	Implementing Rules and Regulations	Associated Components	1
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods	Document Request List	0
Category:	Office Equipment Supplies and Consumables	Date Published	07/12/2022
Approved Budget for the Contract:	PHP 229,331.00	Last Updated / Time	07/12/2022 00:00 AM
Delivery Period:	7 Day/s	Closing Date / Time	12/12/2022 10:00 AM
Client Agency:			
Contact Person:	Rho Depaudhon BAC Secretariat Pasig City Hall, Caruncho		

Avenue,  
Barangay San Nicolas,  
Pasig City  
Metro Manila  
Philippines 1600  
63-2-86431111 Ext.1461

bidsandawards@pasigcity.gov.ph

Description

Items Quantity / Units

- 1 Epson L3110 Ink-003 Black 120 bottle
- 2 Epson L3110 Ink-003 Cyan 40 bottle
- 3 Epson L3110 Ink-003 Magenta 40 bottle
- 4 Epson L3110 Ink-003 Yellow 40 bottle
- 5 Epson L360 Ink-664 Black 120 bottle
- 6 Epson L360 Ink-664 Cyan 40 bottle
- 7 Epson L360 Ink-664 Magenta 40 bottle
- 8 Epson L360 Ink-664 Yellow 40 bottle
- 9 Fastener (Metal),
  - Capacity: 2"(5cm)
  - Quantity: 50 sets per box
  - Thickness: 0.30mm
  - Able to hold 25 mm thick of
- Multi-purpose paper (70 gsm) 50 bxs
- 10 Plotter Paper / White Paper Roll  
36" x 150 Yards 20 roll
- 11 Expanding Folder long (preferably green), Pressboard,
  - Quantity: 100 pcs per box 2 bxs
- 12 Transparent tape 1"  
(24mm by 50 meters) 20 pcs
- 13 transparent tape 2" (48mm by 50 meters)  
10 pcs

PRICE QUOTATION/S SHOULD BE PRINTED ON COMPANY'S OFFICIAL LETTERHEAD TOGETHER WITH THE FOLLOWING UPDATED DOCUMENTS;

- Mayor's/Business Permit
- PhilGEPS Registration Number
- Income/Business Tax Return
- Accomplished and notarized Omnibus Sworn Statement  
(<https://www.gppb.gov.ph/assets/forms/Omnibus%20Sworn%20Statement>  
(Revised).docx)
- Proof of Authorization: Secretary's Certificate if corporation, or Special Power Of Attorney, if individual

NOTE:

TO BE SUBMITTED SEALED AND LABELED ON A LONG BROWN ENVELOPE, FOLLOWING THIS FORMAT AS FOLLOWS:

FOR:

ATTY. JOSEPHINE C. LATI-BAGAOISAN  
BAC Chairperson

THRU:

ATTY. PONCE MIGUEL D. LOPEZ  
Officer In Charge, Procurement Management Office  
4th Floor, Pasig City Hall,  
Caruncho Avenue,  
Pasig City

DATE : \_\_\_\_\_

COMPANY'S NAME : \_\_\_\_\_

PhilGEPS REFERENCE NUMBER : \_\_\_\_\_

PROJECT TITLE : \_\_\_\_\_

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