



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number: 9293505
 Procuring Entity: CITY OF PASIG
 Title: Supply and Delivery of Various Office Supplies and Equipment for the City Veterinary Office
 Area of Delivery: Metro Manila

Solicitation Number:	100-22-06-816	Status	Active
Trade Agreement:	Implementing Rules and Regulations	Associated Components	1
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods	Document Request List	0
Category:	Office Equipment Supplies and Consumables	Date Published	29/11/2022
Approved Budget for the Contract:	PHP 70,782.00	Last Updated / Time	29/11/2022 00:00 AM
Delivery Period:	30 Day/s	Closing Date / Time	02/12/2022 10:00 AM
Client Agency:			
Contact Person:	Rho Depaudhon BAC Secretariat Pasig City Hall, Caruncho		

Avenue,
Barangay San Nicolas,
Pasig City
Metro Manila
Philippines 1600
63-2-86431111 Ext.1461

bidsandawards@pasigcity.gov.ph

Description

Items Quantity / Units

- 2 Folder White,
- Short 150 pcs
- 3 Official Log Book,
- Size: 8.5" x 11", 500 pages 15 pcs
- 4 Permanent Marker,
- Blue, Broad Tip 20 pcs
- 5 Permanent Marker,
- Black, Broad Tip 20 pcs
- 6 Permanent Marker,
- Red, Broad Tip 10 pcs
- 7 White Board Marker,
- Red, Broad Tip 10 pcs
- 8 Steno Notebook,
- Size: 6"x9" Spiral, 40 LVS. 55 gms 20 pcs
- 9 Pencil Lead w/Eraser,
- Wood Case, Hardness, HD #1 20 pcs
- 10 Fastener,
- Plastic 50s/box 4 boxes
- 11 Paper Clip,
- Vinyl Coated Big, 50mm 70s/box 10 bxs
- 12 Paper,
-Size: 11" x 14 7/8", Continues Payroll 4 Ply, Subs. 16
1 bx
- 13 Masking tape,
- Size: 2", 48mmx50mm 12 rolls
- 15 Board Paper,
- Size: 8 1/2"x11" (letter size)
- 200gsm x 100s/pack, 210mx297mm 6 packs
- 16 Uninterrupted Power Supply (UPS),
- Automatic Voltage Regulator (AVR)
- Heavy Duty
- total power output 1000watts
- 110V & 220V inlets 2 pcs
- 17 Computer Wired Keyboard,
- USB Connection 5 pcs
- 18 USB Flash Drive,
- 1 TB 2 pcs
- 19 Certificate Frame,
- Size: 20cm x 30cm 10 pcs
- 20 Computer Mouse Pad,
- Size: 8.5"x7"x11" 5 pcs
- 21 White Board,
- Size: 60cmx90cm 1 pc
- 22 Laminating Film Roll Paper,
- Size: 12", 250 microns 50 meters 2 units
- 23 Laminating Film,
- Size: 6", 200 microns 2 units
- 24 Laminator Hot & Cold A4/A3,
- Paper Cutter + A4 Laminating Film 2 units
- 25 Transparent Tape,
- Size: 1", 24mm x 50m 12 rolls
- 26 Transparent Tape,
- Size: "2, 48mm x 50m 12 rolls
- 27 Epson L210 & L565 Ink (black) 664,
- Ink Cartridge 24 pcs
- 28 Clip Board,
- Size: 8.5" x 14", 216x356mm (Plastic) 6 pcs
- 29 Official Log Book,
- Size: 8.5" x 11", 300 pages 15 pcs
- 30 White Board Marker,
- Blue, Broad Tip 20 pcs
- 31 Sign Pen,
- Black 0.7 10 pcs

- 32 Sign Pen,
 - Blue 0.7 5 pcs
 - 33 Correction Tape,
 - Size: 5mm x 10mm 25 pcs
 - 34 Pencil Eraser 5 pcs
 - 35 Paper Clip,
 - Vinyl Coated Small, 33mm 70s/box 10 bxs
 - 37 Stapler Heavy Duty,
 - No. 35, 24/6 2 pcs
 - 38 Masking Tape, Size: 1", 24mm x 50m 12 rolls
 - 40 Flash Refill Ink Seal Stamp 10ml (purple) 12 btls
 - 41 Parchment Paper Long,
 - 100 pcs 2 packs
 - 45 Cork Board,
 - Size: 24" x 18" 3 pcs
 - 46 Push Pin,
 - Standard, Plastic 100s/box
- for cork board 3 pcs

PRICE QUOTATION/S SHOULD BE PRINTED ON COMPANY'S OFFICIAL LETTERHEAD TOGETHER WITH THE FOLLOWING UPDATED DOCUMENTS;

- Mayor's/Business Permit
- PhilGEPS Registration Number
- Income/Business Tax Return
- Accomplished and notarized Omnibus Sworn Statement ([https://www.gppb.gov.ph/assets/forms/Omnibus%20Sworn%20Statement](https://www.gppb.gov.ph/assets/forms/Omnibus%20Sworn%20Statement%20Statement%20Statement) (Revised).docx)
- Proof of Authorization: Secretary's Certificate if corporation, or Special Power Of Attorney, if individual

NOTE:
TO BE SUBMITTED SEALED AND LABELED ON A LONG BROWN ENVELOPE, FOLLOWING THIS FORMAT AS FOLLOWS:

FOR:
ATTY. JOSEPHINE C. LATI-BAGAOISAN
BAC Chairperson

THRU:
ATTY. PONCE MIGUEL D. LOPEZ
Officer In Charge, Procurement Management Office
4th Floor, Pasig City Hall,
Caruncho Avenue,
Pasig City

DATE : _____
COMPANY'S NAME : _____
PhilGEPS REFERENCE NUMBER : _____
PROJECT TITLE : _____

Created by Rho Depaudhon
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