

**Bid Notice Abstract**

## Request for Quotation (RFQ)

Reference Number 9242494  
 Procuring Entity CITY OF PASIG  
 Title Supply and Delivery of Various I.T Supplies - PCDRMO  
 Area of Delivery Metro Manila

Solicitation Number:	100-22-01-022	Status	Active
Trade Agreement:	Implementing Rules and Regulations	Associated Components	1
Procurement Mode:	Negotiated Procurement - Two Failed Biddings (Sec. 53.1)	Bid Supplements	0
Classification:	Goods	Document Request List	4
Category:	Information Technology	Date Published	17/11/2022
Approved Budget for the Contract:	PHP 999,993.00	Last Updated / Time	17/11/2022 00:00 AM
Delivery Period:	30 Day/s	Closing Date / Time	25/11/2022 10:00 AM
Client Agency:			
Contact Person:	Ponce Miguel D Lopez Officer in Charge, Procurement Management Office Pasig City Hall, Caruncho Avenue,		

Barangay San Nicolas,  
Pasig City  
Metro Manila  
Philippines 1600  
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63-2-86283395  
bidsandawards@pasigcity.gov.ph

Description

1. The CITY GOVERNMENT OF PASIG, through the Bids and Awards Committee (“BAC”), has a procurement project for the Supply and Delivery of Various I.T Supplies – PCDRMO with an Approved Budget for the Contract (“ABC”) of Nine Hundred Ninety Nine Thousand Nine Hundred Ninety Three Pesos (Php 999,993.00).

2. A complete set of the Request for Quotation (“RFQ”) may be acquired by interested bidders upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines on issued by the GPPB, in the amount of One Thousand Pesos (Php 1,000.00).

3. The procurement will be conducted through Negotiated Procurement – Two Failed Biddings in accordance with Section 53.1 of the 2016 Revised Implementing Rules and Regulations (“IRR”) of Republic Act No. 9184 (“R.A. No. 9184”).

4. The project shall be awarded as one project having several items that shall be awarded as one contract. Quotations received exceeding the total ABC for each lot shall be rejected.

5. Interested bidders may obtain further information from the Procurement Management Office at the address given below during office hours, Monday to Friday, from 8:00 A.M. to 5:00 P.M.

6. The schedule of activities are as follows:

Advertisement/Posting of Request for Quotation: 17 November 2022

Negotiation: 21 November 2022 at 2:30 P.M., 7th Floor Meeting Room, Pasig City Hall, Caruncho Avenue, San Nicolas, Pasig City

Submission of Sealed Quotation: 25 November 2022 at 10:00 A.M., 4th Floor Pasig City Hall, Caruncho Avenue, San Nicolas, Pasig City

Opening of Quotations: 25 November 2022 at 10:00 A.M., 7th Floor Meeting Room, Pasig City Hall, Caruncho Avenue, San Nicolas, Pasig City

7. Quotations submitted after the scheduled opening of quotations shall not be accepted.

8. Interested bidders shall submit the following documents in a sealed envelope addressed to the “Bids and Awards Committee, 4th Floor, Pasig City Hall” and properly marked with the project title, name of bidder, address of the bidder, and contact details of the bidder:

- Valid PhilGEPS Certificate of Registration and Platinum Membership
- Mayor’s/Business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas
- Latest Income Tax Return stamped “Received” by the Bureau of Internal Revenue (“BIR”) or BIR authorized collecting agent
- Duly accomplished Request for Quotation
- Omnibus Sworn Statement supported by an attached document showing proof of authorization, i.e. duly notarized Secretary’s Certificate issued by the corporation or the members of the joint venture or a Special Power of Attorney, in case of Sole Proprietorship

Award of contract shall be made to the supplier, contractor or consultant determined to have the Single or Lowest Calculated and Responsive Quotation (for goods and infrastructure projects) or Single or Highest Rated and Responsive Proposal (for consulting services).

9. To guarantee the faithful performance of the winning bidder’s obligation, it shall post a Performance Security prior to the signing of the contract, in accordance with any of the following forms prescribed in Section 39.2 of the 2016 Revised IRR of R.A. No. 9184.

10. The Performance Security shall remain valid until issuance by the City Government of Pasig of the Certificate of Final Acceptance (Certificate of Completion). The Performance Security may be released after the issuance of the Certificate of Final Acceptance (Certificate of Completion), subject to the conditions stipulated in Section 39.5 of the 2016 Revised IRR of R.A. No. 9184.

11. Bidders, except those who have previously participated in any of the last two (2) failed biddings, are required to pay the applicable fee for the sale of RFQ not later than the deadline for the Submission and Receipt of the Best Offers/Quotation.

12. The CITY GOVERNMENT OF PASIG reserves the right to reject any and all proposal/s, cancel or terminate the conduct of procurement activities, or not award the contract in accordance with Sections 35.6 and 41 of the IRR of R.A. No. 9184, without thereby incurring any liability to the affected bidder or bidders.

13. For any clarification, you may contact us at telephone no. (02) 8641-1111 loc. 1461 or send us an email at [bidsandawards@pasigcity.gov.ph](mailto:bidsandawards@pasigcity.gov.ph)

(SGD)

ATTY. PONCE MIGUEL D. LOPEZ

Officer in Charge, Procurement Management Office

Created by Ponce Miguel D Lopez

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