



NOTICE TO PROCEED

08 AUG 2023

RSG MARKETING CORPORATION

#08 Masunurin Street, Quezon City

Dear Sir/Madam:

Pursuant to the Purchase Order/Service Contract No. 23-07-0421 dated 07/13/2023, you are hereby directed to proceed with the project and complete the same upon receipt of this Notice, detailed as follows:

Item No.	Item Description	Delivery Schedule
1	Personal Wireless PA System with microphone	Within 30 days upon issuance of Notice to Proceed
2	Balloons	On the day of the event (22 August 2023)
3	Token	
4	T-shirt with collar	22 August 2023
5	Mother & Baby Kit	Within 30 days upon issuance of Notice to Proceed
6	Breastfeeding Cover	
7	Fitted sheet with logo	
8	Flat sheet with logo	
9	Pillows	
10	Pillow case	
11	Mother and baby kits	

Very truly yours,

HON. VICTOR MA. REGIS N. SOTTO

City Mayor

By the Authority of the Mayor

ATTY. JERONIMO U. MANZANERO
City Administrator

Conforme: MARIA CARIDAD G. ASICO
(NAME OF AUTHORIZED REPRESENTATIVE)
(DESIGNATION)

Date: AUG. 11, 2023