



NOTICE TO PROCEED

November 15, 2022

TWIN LAKES HOTEL, INC.
Barangay Dayap - Itaas,
Laurel, Batangas

Attention: OLIVER P. ESGUERRA

Gentlemen/Mesdames:

We wish to inform you that your contract procured through Negotiated Procurement (Lease of Real Property and Venue) for the **Lease of Venue for the Seminar Workshop on 2017 Omnibus Rules on Appointments and Other Human Resource Action (ORAOHRA) - Revised July 2018** for the **Human Resource Development Office** under Lease Contract No. **100-22-10-6131** has been duly **approved**.

You are hereby directed to perform your obligations as stipulated in the contract. No revisions of the contract shall take effect unless approved in writing by this office.

Very truly yours,

VICTOR MA. REGIS N. SOTTO
City Mayor

By authority of the City Mayor:


ATTY. JERONIMO U. MANZANERO
City Administrator

Conforme: 
OLIVER P. ESGUERRA
Authorized Representative
TWIN LAKES HOTEL, INC.

Date: November 15, 2022