



NOTICE OF AWARD

28 July 2022

CLOCKWERK STATIONERY TRADING

Blk. 1, Lot 21, Durian Street, Dividend Homes, Barangay San Juan, Taytay, Rizal

Dear Sir/Madam:

In connection with the NEGOTIATED PROCUREMENT – SMALL VALUE PROCUREMENT for the **Supply and Delivery of Various Office Supplies** for the use of the **Local Youth Development Office** under **Purchase Request No. 100-22-05-671**, the Bids and Awards Committee resolved to recommend the award of the contract to **CLOCKWERK STATIONERY TRADING** in the amount of **Forty Eight Thousand Nine Hundred Fifty Five Pesos Only (Php 48,955.00).**

This serves as formal notice of the award of the contract in your favor. You are hereby requested to execute the contract with the City and to submit relevant documents as required under the Implementing Rules and Regulations of R.A. 9184, if any, within ten (10) calendar days upon receipt of this Notice. Failure to execute the contract and to submit relevant documents (as applicable) within the above-mentioned period may result in the cancellation of the award of the contract in your favor.

Very truly yours,

VICTOR MA. REGIS N. SOTTO

City Mayor

By authority of the City Mayor:

ATTY JERONIMO U. MANZANERO %
City Administrator

Conforme: TYRONE JOSHUA C. VILLANUEVA

Authorized Representative CLOCKWERK STATIONERY TRADING

Date:

08/16/12



NOTICE TO PROCEED

26 August 2022 Date

CLOCKWERK STATIONERY TRADING

Blk. 1, Lot 21, Durian Street, Dividend Homes, Barangay San Juan, Taytay, Rizal

Dear Sir/Madam:

We wish to inform you that your contract for the Supply and Delivery of Various Office Supplies for the use of the Local Youth Development Office under Purchase Request No. 100-22-05-671, covered by Purchase Order No. 22-08-1856 has been duly approved.

You are hereby directed to perform your obligations as stipulated in the contract. No revisions of the contract shall take effect unless approved in writing by this office.

Very truly yours,

VICTOR MA. REGIS N. SOTTO

City Mayor

By authority of the City Mayor:

MANZANERO %

Conforme: TYRONE JOSHUA C. VILLANUEVA

Authorized Representative CLOCKWERK STATIONERY

TRADING

Date:

08/16/12



PURCHASE ORDER CITY GOVERNMENT OF PASIG

Agency Name

Supplier	pplier: CLOCKWERK STATIONERY TRADING P.O.						.O. No. : 22 - 08 - 1856		
Address	ress: Blk 1 Lot 21 Durian St., Dividend Homes, Brgy. San Juan, Taytay, Rizal Date					THE RESIDENCE THE RESIDENCE THE PROPERTY OF TH			
Gentlemen:		rnish this offic	ce the following articles subject to the terr		10 12 P	1 082 7	THE PROPERTY OF THE PROPERTY O		
Place of D	elivery :	Central Supply		Delivery 7	Геrm :	7 Calendar Days			
Date of Delivery :			Payment Term			: within 45 days upon completion of delivery			
NO.	UNIT	QTY	DESCRIPTION			UNIT COST	AMOUNT		
1	BOXES	20	Paper Clip Jumbo, TM 100 pcs 50mm 120 gms			30.00	600.00		
2	BOXES	20	Paper Clip, TM Small 100 pcs 33mm 50gms			20.00	400.00		
3	PCS	20	Transparent Tape, EXCEL 19mm X 66mm			20.00	400.00		
4	PCS	20	Masking tape, MGK 1 inch 24mm			25.00	500.00		
5	PACKS	50 	sticker paper, GENERIC Glossy 8.5x11 10 pcs per packs			35.00	1,750.00		
6	PACKS	50	Special paper, GENERIC Board paper white 210x297mm		mades and the second se	en are right B	2,250.00		
Control No	3655	15 du 11 d	Pasies Pounder Million (1, 1849) nemo la	× (5 1-4 1		SUBTOTAL:	Php 5,900.00		
		ords Five Tho	rusand Nine Hundred Pesos Only.	No employed constituted was an	of work to proper only	workers and the east subsection of a local section of the section	k) The Company on the Company of the		
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-	oning Office		Funds Available :			Amount:			
		ed Official)	JUVY A. CUE Chief Accounte			OBR No.:	Page - 1		



PURCHASE ORDER CITY GOVERNMENT OF PASIG

Agency Name

		WERK STAT 21 Durian St., D	te: August 16,				
Gentlemen		ırnish this offi	ce the following articles subject to the terr	ms and condition	s contained herein:		
	Delivery : Delivery :	Central Suppl			n: 7 Calendar Days n: within 45 days upon completion of delivery		
ITEM NO.	UNIT	QTY	DESCRIPTION		UNIT	AMOUNT	
7	BOXES	20	Staple Wire, TM #35 26/6		30.00	600.00	
8	PCS	200	Clear Envelope Long, GENERIC without handle	a 6345 Sujim ya sikeli s	45.00	9,000.00	
9	PCS	200	Notebook, GENERIC sparial 80 leaves		25.00	5,000.00	
10	PIECE	20	Manila Paper, GENERIC	Francisco de la companiona	7.00	140.00	
11	PACKS	40	Parchment Paper, GENERIC size 8.5 x 11		35.00	1,400.00	
12	PCS	5	Stamp Pad Violet, MGK		35.00	175,00	
13	PCS	8	Stapler, GENERIC		60.00	480.00	
14	BOXES	7	Paper Clamps, TM 1 inch 12 pcs per box		30.00	210.00	
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Control N	Io 3655	1 A 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	Poul a dideour Chine Santatain en		SUBTOTAL:	Php 22 005 00	
	nount in Wo	ords Twenty-	two Thousand Nine Hundred Five Pesos Onl	y.	SUBTUTAL:	Php 22,905.00	
In of one (case of the f (1) percent fo	ailure to make t	he full delivery within the time specified above, a lelay shall be imposed.	Andria Provid Propinski se pos postorije provinski	th (1/10) Very truly yours,		
Conform			and the Margaret of the state o	Vie	CTOR MA. REGIS		
-	TYRON (Signati	E JOSNUA C tre over printed DS	i. VILLANUEVA frame of Supplier) U. M		(Authorized Off City Mayor	iciai)	
		Da	_{te} l				
Requisiti	ioning Offic	e/Dept.:	Funds Available :	er en	Amount:		
		. TUGAWIN	JUVY A. CUE Chief Accounta		OBR No.:		
	,	V			1	Page -	



PURCHASE ORDER CITY GOVERNMENT OF PASIG

Agency Name

Supplier: CLOCKWERK STATIONERY TRADING 22-08-1856 P.O. No.: Address: Blk 1 Lot 21 Durian St., Dividend Homes, Brgy. San Juan, Taytay, Rizal August 16, 2022 Mode of Procurement: SMALL VALUE PROCUREMENT Gentlemen: Please furnish this office the following articles subject to the terms and conditions contained herein: Place of Delivery: Central Supply Office Delivery Term: 7 Calendar Days Date of Delivery: Payment Term: within 45 days upon completion of delivery **ITEM UNIT** NO. UNIT **QTY DESCRIPTION** COST **AMOUNT** 15 PCS 92 ID Case, GENERIC 25.00 2,300.00 transparent ID case 9.8 X 8.5cm Horizontal 16 PCS 110 Folder Short, SYSTEM 5.00 550.00 white folder 17 REAMS 40 Bond Paper, HARD COPY 300.00 12.000.00 Long-80GSM legal 18 **REAMS** 40 Bond Paper Short, HARD COPY 280.00 11,200.00 70gsm letter for the used of local youth development office for the use of Local Youth Development Office Control No. 3655 GRAND TOTAL: Php 48,955.00 Total Amount in Words | Forty-eight Thousand Nine Hundred Fifty-five Pesos Only. In case of the failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one (1) percent for every day of delay shall be imposed. Very truly yours, Conforme: VICTOR MA. REGIS N. SOTTO (Authorized Official) TYRONE JOSHUA C. VILLANUEVA (Signature over printed frame of Supplier) City Mayor Requisitioning Office /Dept.: Funds Available: Amount: 100-2022-08 JUVY A. dUENCO 0470-1061 RECHIE J. TUGAWIN OBR No.: (Authorized Official) Chief Accountant Page - 3