



NOTICE OF AWARD

08/16/2022

UNITED AE TRADING OPC
1115 Concepcion Compound,
Pag-asa, Binangonan,
Rizal

Dear Sir/Madam:

In connection with the NEGOTIATED PROCUREMENT – SMALL VALUE PROCUREMENT for the **Supply and Delivery of Food Packs for the Assistance to Homeowners Associations: Magna Carta for Homeowners Seminar** for the use of the **Pasig Urban Settlements Office** under **Purchase Request No. 100-22-08-990**, the Bids and Awards Committee resolved to recommend the award of the contract to **UNITED AE TRADING OPC** in the amount of **Twenty One Thousand Pesos Only (Php 21,000.00)**.

This serves as formal notice of the award of the contract in your favor. You are hereby requested to execute the contract with the City and to submit relevant documents as required under the Implementing Rules and Regulations of R.A. 9184, if any, within ten (10) calendar days upon receipt of this Notice. Failure to execute the contract and to submit relevant documents (as applicable) within the above-mentioned period may result in the cancellation of the award of the contract in your favor.

Very truly yours,

VICTOR MA. REGIS N. SOTTO
City Mayor

By authority of the City Mayor:


ATTY. JERONIMO U. MANZANERO
City Administrator

Conforme: ROSALYN ESTRADA
Authorized Representative
UNITED AE TRADING OPC

Date: 08/16/2022



OFFICE OF THE MAYOR

NOTICE TO PROCEED

08/16/2022

Date

UNITED AE TRADING OPC
1115 Concepcion Compound,
Pag-asa, Binangonan,
Rizal

Dear Sir/Madam:

We wish to inform you that your contract for the **Supply and Delivery of Food Packs for the Assistance to Homeowners Associations: Magna Carta for Homeowners Seminar** for the use of the **Pasig Urban Settlements Office** under **Purchase Request No. 100-22-08-990**, covered by **Purchase Order No. 22-08-1852** has been duly approved.

You are hereby directed to perform your obligations as stipulated in the contract. No revisions of the contract shall take effect unless approved in writing by this office.

Very truly yours,

VICTOR MA. REGIS N. SOTTO
City Mayor

By authority of the City Mayor:

ATTY. JERONIMO U. MANZANERO
City Administrator

Conforme: ROSALYN ESTRADA
Authorized Representative
UNITED AE TRADING OPC

Date: 08/16/2022



PURCHASE ORDER

CITY GOVERNMENT OF PASIG

Agency Name

Supplier: UNITED AE TRADING OPC P.O. No. : 22-08-1852
 Address: 1115 Concepcion Compound, Pag-asa, Binangonan, Rizal Date : 08/16/2022
 Mode of Procurement: SMALL VALUE PROCUREMENT

Gentlemen: Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Central Supply Office Delivery Term : Refer to TOR
 Date of Delivery : _____ Payment Term : within 45 days upon completion of delivery

ITEM NO.	UNIT	QTY	DESCRIPTION	UNIT COST	AMOUNT
1	PCS	60	Food Pack SEMINAR WORKSHOP ON "REPUBLIC ACT 9904 OR THE MAGNA CARTA FOR HOMEOWNERS AND HOMEOWNERS ASSOCIATION" PROGRAM NAME: Assistance to HOA:Magna Carta for Homeowners DATE: August 17, 2022 VENUE: Sampaguita Hall, Youth Development Center AM SNACKS Shall be served at 9am to 10am Must include 1 bottled water 350ml per pack Factory sealed cake w/slice or chocolate brownies w/ 350ml bottled water LUNCH Packs Shall be served at 11am to 12:30pm Must include 1 bottled water 350ml Fried Fish Fillet (HALAL) w/ rice and 350ml bottled water PM SNACKS Shall be served at 2pm to 3pm Must include 1 bottled water 350ml Ensaymada w/ 1 bottled water 350ml ***** Nothing Follows ***** For the use of Pasig Urban Settlements Office Seminar/Workshop for the use of Pasig Urban Settlements Office	350.00	21,000.00

Control No. **3706** GRAND TOTAL : **Php 21,000.00**

Total Amount in Words Twenty-one Thousand Pesos Only.

In case of the failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one (1) percent for every day of delay shall be imposed as provided for by the, 2016 IRR of RA 9184.

Very truly yours,

VICTOR MA. REGIS N. SOTTO
 (Authorized Official)
 City Mayor

Conforme :
ROSALYN ESTRADA
 (Signature over printed name of Supplier)
08/16/2022
 Date

Requisitioning Office/Dept. : RICARDO B. REYES (Authorized Official)	Funds Available : JUVY A. CUENCO Chief Accountant	Amount : <u>₱ 21,000.-</u> <u>100-2002-08-</u> OBR No. : <u>0085-1011-145</u>
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